



## Greening the Government Incentive Program for State Agencies

**Goal:** Indiana's comprehensive Greening the Government Plan was unveiled by the late Governor O'Bannon in May of 2000, a year after his Greening Executive Order 99-07 was announced. Governor Kernan reissued the Greening Executive Order in 2003. On Earth Day, April 22, 2005, Governor Daniels' Greening Executive Order 05-21 took effect, building upon prior work and refining Greening efforts.

The goals of Indiana's Greening the Government initiatives are to improve the environmental performance of State of Indiana operations, and in many cases, making those operations more efficient and cost effective. The Greening the Government Plan includes five major program categories: Employee Education; Source Reduction and Recycling Collection; Environmentally Preferable Purchasing; Pollution Prevention and Energy Efficiency; and Employee Transportation.

This funding program is to provide incentive or seed funding for supplies or other materials to begin or expand Greening the Government Programs in State Government facilities. Innovative projects are given priority.

**Amount Available:** \$1000 per project from the Greening/Recycling Fund. The available funding has been earned from the sale of recyclable materials collected in the Indiana Government Center / Marion County recycling program).

**Match Requirement:** No "cash" match is required, however, the requesting agency's management must demonstrate a strong justification for and commitment to implement the project. The items requested must have a clear connection to a Greening Program objective, and the requesting agency must agree to use the materials provided by this Incentive Funding Program for such Greening program purposes. Cooperative projects involving more than one agency are strongly encouraged. For details, the Greening Plan is available on the Greening Web site at [www.IN.gov/greening](http://www.IN.gov/greening), under the "What is Greening the Government" tab.

**Eligible Expenses:** Items eligible for funding at state facilities include, but are not limited to, reuse or recycling collection bins or containers, educational program signage and other employee educational materials, energy efficiency materials and other innovative Greening Program demonstration projects that are consistent with the Greening Program Implementation Plan.

**Ownership:** The agency applying for the items will be the owner of any items purchased. The applying agency will need to sign a Memorandum of Understanding with IDOA agreeing to use the funded items for the intended Greening Program purposes for two years.

**Annual follow-up:** In order to assess the impact and effectiveness of funded projects, the applying agency will be required to complete a brief project annual report on a form supplied by the Greening the Government Program. As appropriate, these reports will be posted on the Greening web site as success stories.

### Application Process:

- Provide a one-page description of your project, which details the scope and timeframe.
- Provide a budget page requesting the items. Documentation of quoted prices according to IDOA's standard procurement procedures will be required before any purchases can be made. If your proposal is approved for funding, the items to be purchased will be paid for by IDOA, from funds earned through the State Government Recycling Program.
- Timeframes – Completed Proposals are accepted any time during the year on a rolling basis.

### Evaluation Process:

The Greening the Government Taskforce will review the applications received for their merit and will make recommendations to the Greening Program Director regarding the fundability of the project. Final determinations of projects to be funded will be made by Greening Program Director and will be announced within 60 days of the receipt of the completed proposals.

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